



Indiana Department of Education
SUPPORTING STUDENT SUCCESS

Office of Title I Academic Support

July 10, 2008

Mr. Bruce Hillman, CEO
Campagna Academy Charter School #9300
7403 Cline Avenue
Schererville, Indiana 46375

Dear Mr. Hillman:

On May 19, 2008, the Indiana Department of Education's monitoring team commenced an on-site monitoring review of the Campagna Academy Charter School's administration of Title I, Part A of the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the *No Child Left Behind Act* (NCLB). Enclosed is a report based upon this review.

Prior to, during, and following the on-site monitoring review, the IDOE team conducted a number of activities (described in the attached report) to verify compliance with 1) the programmatic requirements of Title I, Part A; and 2) the fiscal requirements that must be followed by recipients of Title I, Part A educational funds.

The enclosed report summarizes the results of our on-site monitoring review. **Within 30 business days of the date of this letter**, please submit a response, and where appropriate, required documentation. IDOE will review the documentation and determine if it is sufficient to remove or remedy identified compliance problems.

In all cases where there are findings of non-compliance, **Campagna Academy Charter School is responsible for taking appropriate action to remedy compliance deficiencies**. In some instances this can occur immediately and in some instances a longer term solution may be necessary. Where longer term measures are necessary, Campagna Academy Charter School must submit a specific detailed action plan with timelines and benchmarks for corrective action. IDOE will be happy to provide technical assistance to Campagna Academy Charter School where appropriate.

The IDOE team would like to thank Barb Huber, Michelle Berger, Spiro Mehas, and Margaret Pruzin for their work and assistance provided prior to and during the review in gathering materials and providing access to information in a timely manner.

We look forward to continued cooperation in working with you and your staff members on any follow-up activities, and in assisting Campagna Academy Charter School to improve the delivery of Title I services.

Sincerely,

Lee Ann Kwiatkowski, Director
Office of Title I Academic Support

cc: Barb Huber, Principal/Director of Education
Campagna Academy Charter School #9300

Michelle Berger, Program Administrator
Campagna Academy Charter School #9300

Larry Gabbert, Director
Office of Charter Schools
Ball State University

Linda Miller, Assistant Superintendent
Center for School & Student Academic Support
Indiana Department of Education

**Indiana Department of Education
Title I, Part A Monitoring**

District: Campagna Academy Charter School

Monitoring Date: May 19, 2008

Monitoring Team: Lee Ann Kwiatkowski, Sarah Pies, and Lenee Reedus

Background Information

The Indiana Department of Education (IDOE) commenced on-site monitoring of the Campagna Academy Charter School on May 19, 2008. The purpose of this monitoring visit was to identify areas of strength, areas that need improvement, and areas of non-compliance with Title I, Part A and federal grants management (fiscal) requirements.

IDOE specifically monitored in the following areas:

Monitoring Topic	Statutory Citation
1) Compliance with professional qualification requirements for teachers and paraprofessionals	NCLB §1111(h)(6)(A) NCLB §1119(c)(1) NCLB §9101(23)
2) Compliance with parental involvement requirements	NCLB §1118(a)-(h) NCLB §1111(c)(14) NCLB §1111(d) NCLB §1116(a)(1)(D) NCLB §9101(32)
3) Compliance with school improvement requirements	NCLB §1116(b) NCLB §1116(c) NCLB §1116(e)
4) Compliance with district improvement requirements	NCLB §1116(c)
5) Compliance with schoolwide program requirements	NCLB §1114
6) Compliance with targeted assistance program requirements	NCLB §1115
7) Compliance with school ranking and serving requirements	NCLB §1113
8) Compliance with comparability requirement	NCLB §1120A

9) Compliance with maintenance of effort requirement	NCLB §1120A NCLB §9521
10) Compliance with equitable services to private school students requirements	NCLB §1120
11) Compliance with statutory set-aside requirements	NCLB §1113 NCLB §1116 NCLB §1118
12) Compliance with supplement, not supplant requirements	NCLB §1120A
13) Compliance with financial management systems requirements	EDGAR §80.20 EDGAR §80.36
14) Compliance with compensation for personnel services requirements	OMB Circular A-87, Attachment B, Section 8
15) Compliance with complaint procedures	Subpart F—Complaint Procedure (CFR, Title 34)
16) Compliance with equipment requirements	EDGAR §80.32 OMB Circular A-87

During the on-site visit, IDOE spent time interviewing staff from Campagna Academy Charter School.

IDOE also reviewed Campagna Academy Charter School's documents, including school policies and procedures, school notices to parents, school plans, personnel information, budget documents, contracts, and expenditure reports.

Based on the above information, our report follows.

Monitoring Topic 1: Compliance with NCLB professional qualification requirements for teachers and paraprofessionals

Background

IDOE interviewed the Program Administrator. In addition, IDOE reviewed letters to personnel, and notices to parents.

Statutory Requirement: Professional qualifications requirements are contained in Sections 1111 and 1119 of Title I. In addition, “highly qualified” is defined in Section 9101(23) of the general provisions section of NCLB.

Areas of Compliance

Professional qualification requirements: Campagna Academy Charter School produced evidence demonstrating their teachers currently meet the highly qualified teacher requirements.

Principal Attestation: Campagna Academy Charter School ensures that the principal of the school receiving Title I funds has attested annually, in writing, as to whether the school is in compliance with the professional qualification requirements of NCLB. As part of the annual application review, grant approval is not given unless each principal has signed a template attesting that their school is in compliance with the professional qualification requirements of NCLB.

5 Percent Set Aside: Campagna Academy Charter School did not reserve 5 percent of its allocation to support assisting teachers in reaching the professional qualification requirements because all teachers are Highly Qualified.

Parents’ Right to Know regarding: non-highly qualified teacher: Campagna Academy Charter School did not have students that had been taught by a teacher for four or more consecutive weeks that was not highly qualified.

Findings of Non-Compliance, Required Actions, and Recommendations for Monitoring Topic 1

Parents’ Right-to-Know regarding request for teacher qualifications: Campagna Academy Charter School could not provide evidence that letters had been sent home to all parents of students attending the charter school informing the parents of their right to know about the qualifications of the student’s classroom teacher, and where relevant, paraprofessionals. Campagna Academy Charter School could not provide evidence of the letter or mailing receipt.

Required Action: Campagna Academy Charter School must ensure that the Parents’ Right-to-Know letter regarding request for teacher qualifications is sent home to all parents and evidence is kept on file. Campagna Academy Charter

School will need to submit evidence of the mailing for the 2008-2009 school year to the IDOE by September 1 along with the response to this report.

Monitoring Topic 2: Compliance with parental involvement requirements

Background

IDOE interviewed the Program Administrator. In addition, IDOE reviewed parent policy, compact, and letters.

Statutory Requirement: Parental involvement requirements are contained throughout Title I, specifically in Sections 1111, 1116, and 1118. In addition, parental involvement is defined in Section 9101(23) of the general provisions section of NCLB.

Areas of Compliance

Annual meeting: Campagna Academy Charter School provided sign-in sheets and an agenda from the annual Title I Meeting that was held.

Building schools' and parents' capacity for strong parental involvement: Campagna Academy Charter School provided evidence that they are building parents' capacity for involvement. The information stated in the Title I Application matched what was going on in the schools. Campagna Academy Charter School provides new parents with five days of training with staff. In addition, monthly family nights are available to parents with staff present. Paraprofessionals call parents frequently and keep phone logs for evidence.

Reviews Effectiveness of Parental Involvement Activities: Campagna Academy Charter School demonstrated that the school reviews the effectiveness of parental involvement activities. Their sponsor, Ball State University, requires Campagna Academy Charter School to review the effectiveness of parent involvement through computerized parent surveys.

Findings of Non-Compliance, Required Actions, and Recommendations for Monitoring Topic 2

School Written Parental Involvement Policy: Although Campagna Academy Charter School had a parental involvement policy, a thorough review revealed that the policy did not include the required components. (See Attachment A)

Required Action: Campagna Academy Charter School must ensure that the Parental Involvement Policy contain the necessary components as stated in Sec. 1118 in order to be in compliance with NCLB requirements. In addition, Campagna Academy Charter School must submit to the IDOE the Parent Involvement Policy to verify compliance with NCLB requirements, along with a list

of staff and parents who participated in the revision of the policy by September 1, along with the response to this report.

School-Parent Compact: Campagna Academy Charter School did produce evidence that they have developed a school-parent compact, but the compact did not include the required components of Sec. 1118. (See Attachment B)

Required Action: Campagna Academy Charter School must ensure that the school-parent compact is revised and contains all statutory components. The school must also ensure that the revision includes the input of Title I parents. The revised compact and evidence of parents' input must be submitted to IDOE by September 1, along with the response to this report.

Parent information resource center: Campagna Academy Charter School has not made parents aware of the Parent Information Resource Center in Indiana.

Required Action: Campagna Academy Charter School must submit documentation by September 1, with the response to this report that parents are made aware of the Indiana Center for Family, School and Community Partnerships. Their website is <http://www.fscp.org/>.

Other Matters: IDOE recognizes the challenges Campagna Academy Charter School faces with many students who are assigned a case manager as parental rights have been terminated. Campagna Academy Charter School has a unique situation with involving parents in the Title I program.

Monitoring Topic 3: Compliance with school improvement, corrective action, restructuring, and alternative governance requirements; including proper implementation of public school choice and supplemental educational services.

Background

IDOE interviewed the Program Administrator regarding school improvement requirements.

Statutory Requirement: School improvement, corrective action, restructuring, and alternative governance requirements, including proper implementation of public school choice and supplemental educational services are contained in Section 1116. Depending on the number of years a school has not made adequate yearly progress (AYP), the school, district, and in certain cases state, must take certain actions.

Findings of Non-Compliance, Required Actions, and Recommendations for Monitoring Topic 3

School Improvement Letter: Campagna Academy Charter School could not provide evidence that the school improvement letter was mailed to all parents at the beginning of the school year.

Required Action: Campagna Academy Charter School must ensure that the school improvement letter is mailed to all parents and approved by the IDOE before the beginning of the school year. Campagna Academy Charter School must submit evidence that the letter was mailed to all parents by September 1, with the response to this report.

Supplemental Educational Services (SES) Expenditure Tracking: Campagna Academy Charter School could not provide evidence that the school tracks SES enrollment numbers and tracks the amount of funds being expended for each SES student, to ensure that the school is not paying for tutoring costs beyond the PPE amount.

Required Action: Campagna Academy Charter School must ensure that SES enrollment and funds are tracked for the 2008-2009 school year. Campagna Academy Charter School must ensure that a system is in place to verify student attendance. In addition, the school must ensure that tracking of how much the PPE each student has left after each invoicing period, tracking of how much the total contract amount the school has paid each provider, and overall how much of the school's SES funds have been expended on a regular basis. The IDOE recommends using the SES Sample Tracking Spreadsheet. (See Attachment C)

Supplemental Educational Services Agreement: Campagna Academy Charter School could not provide evidence that the SES agreement between the school, providers, and parents contained specific achievement goals for each student.

Required Action: Campagna Academy Charter School must ensure agreements between the parents, providers and school include:

- a statement of specific achievement goals for the student,
- how the student's progress will be measured,
- how parents and teachers will be regularly informed of student progress,
- a timetable for improving achievement, and
- provisions with respect to the making of payments to the provider.

Other Matters:

School Improvement Plan: Campagna Academy Charter School is currently working with a School Support Team. Even though Campagna Academy Charter School has a school improvement plan, thorough review determined the plan was missing required components. Next year Campagna Academy Charter School will go through

schoolwide planning with Title I specialists. Campagna Academy Charter School and Title I specialists will ensure that the plan contains the required components of both school improvement and schoolwide. (Attachments D)

Monitoring Topic 4: Compliance with LEA improvement requirements

Background

Not applicable to Campagna Academy Charter School.

Monitoring Topic 5: Compliance with schoolwide program requirements,

Background

Not applicable to Campagna Academy Charter School.

Monitoring Topic 6: Compliance with targeted assistance program requirements

Background

IDOE interviewed the Program Administrator regarding targeted assistance school program requirements.

Statutory Requirement: The targeted assistance program requirements are contained in Section 1115. In a targeted assistance school, a school must maintain a list of eligible children who receive Title I services. Eligible children are children identified by the school as failing, or most at risk of failing, to meet the State's challenging student academic achievement standards.

Areas of Compliance

Student Selection: Campagna Academy Charter School provided evidence that the students are being selected for Title I services using multiple educationally related, objective, and uniformly applied criteria given to all students at each grade level.

Evaluation of Program: Campagna Academy Charter School provided evidence that the progress of participating students is reviewed on an ongoing basis using TABE.

Findings of Non-Compliance, Required Actions, and Recommendations for Monitoring Topic 6

None.

Monitoring Topic 7: Compliance with school ranking and serving requirements.

Background

IDOE interviewed the Program Administrator regarding the Title I ranking and serving requirements. In addition, IDOE reviewed documentation related to this requirement.

Statutory Requirement: The ranking and serving requirements are contained in Section 1113.

Areas of Compliance

Ranking and serving: Campagna Academy Charter School demonstrated compliance with the ranking and serving requirements.

Findings of Non-Compliance, Required Actions, and Recommendations for

None.

Monitoring Topic 8: Compliance with comparability requirement

Background

Campagna Academy Charter School is a charter school, and considered its own LEA. There are no other schools to which it can be compared.

Monitoring Topic 9: Compliance with maintenance of effort requirement

Background

The Indiana Department of Education conducts yearly review of maintenance of effort for all Title I schools.

Statutory Requirement: The maintenance of effort requirements are contained in Section 1120A of Title I and Section 9521 of the general provisions section of NCLB.

Areas of Compliance

Campagna Academy Charter School is in compliance with the maintenance of effort requirement.

Findings of Non-Compliance, Required Actions, and Recommendations for Monitoring Topic 9

None.

Monitoring Topic 10: Compliance with equitable services to nonpublic school students' requirements

Background

Not applicable to Campagna Academy Charter School.

Monitoring Topic 11: Compliance with statutory set-aside requirements

Background

IDOE interviewed the Program Administrator and charter school accountant regarding the Title I statutory set-aside requirements.

Statutory Requirements: The statutory set-aside requirements are contained throughout Title I, including required reservations for neglected and delinquent children; homeless children, public school choice, supplemental educational services, school improvement, parental involvement and professional development (see Sections 1113, 1116, and 1118).

Findings of Non-Compliance, Required Actions, and Recommendations for Monitoring Topic 11

10 percent School Improvement: Campagna Academy Charter School set aside 10 percent of funds for school improvement, but did not expend the funds in 2006-2007. The required set-aside was \$7,607.89. The actual professional development expenditures were \$5,483.41.

Required Action: Campagna Academy Charter School must add \$2,124.48 to the mandatory 10 percent set-aside in the 2008-2009 application. Campagna Academy Charter School must ensure for next year that the entire 10 percent set-aside is expended by submitting to the IDOE fiscal documentation in 2008-2009.

Monitoring Topic 12: Compliance with supplement, not supplant requirements

Background

IDOE interviewed the Program Administrator and charter school accountant regarding the Title I supplement, not supplant requirements.

Statutory Requirement: Section 1120A requires Title I funds to supplement, not supplant non-Federal sources of funds.

Areas of Compliance

Targeted Assistance Program Expenditures: Campagna Academy Charter School provided evidence that expenditures for the Targeted Assistance Program did not supplant non-federal resources.

Findings of Non-Compliance, Required Actions, and Recommendations for Monitoring Topic 12

None.

Monitoring Topic 13: Compliance with financial management systems requirements

Background

IDOE interviewed the Program Administrator and the charter school accountant regarding Campagna Academy Charter School's financial management system.

Regulatory Requirement: Section 80.20 (b)-(i) of the Education Department General Administrative Regulations (EDGAR) details the threshold requirements financial management systems for non-State grantees (such as school districts).

Areas of Compliance

Ordering and Procurement: Campagna Academy Charter School provided the process of an expense going from the budget page to ordering and procurement, to the accurate documentation of expenditures maintained at the charter school.

Recommendations

Internal Control: For the 2006-2007 school year, IDOE recommends Campagna Academy Charter School tighten internal controls of the Title I program. Salaries were budgeted in Student Support, but reported on the Instruction line. Expenditures must be posted to the correct expenditure lines.

Monitoring Topic 14: Compliance with compensation for personnel services requirements

Background

IDOE interviewed the Program Administrator and charter school accountant in regard to the compensation for personnel services requirements.

Circular Requirement: OMB Circular A-87, Attachment B, Section 8 details the requirements for all compensation for personnel services supported with federal funds. This section includes the time distribution and semi-annual certification requirements.

Findings of Non-Compliance, Required Actions, and Recommendations for Monitoring Topic 14

Compensation for personnel services requirements (Semi-annual Certification and Time and Effort Logs): Campagna Academy Charter School was unable to demonstrate sufficient compliance with the requirements of OMB Circular A-87, Attachment B, Section 8 that personnel in "split-funded" positions (Title I and another source of funding) maintain Program Activity Reports (PAR)/Time and Effort logs. In addition "Semi-Annual Certification" was completed as required.

- . **Required Action:** Campagna Academy Charter School must submit to the IDOE a time and effort log for August 2008 and a semi-annual certification for a six month period by September 1 to the extent applicable.

Monitoring Topic 15: Compliance with complaint procedure

Background

IDOE interviewed the Program Administrator and charter school accountant regarding Campagna Academy Charter School's complaint procedure.

Regulatory Requirement: The SEA must adopt complaint procedures. The LEA must incorporate the elements required by NCLB for formal complaint procedures into local complaint procedure policies. The LEA must issue appropriate guidance to the schools. Complaint procedures are contained in Subpart F—Complaint Procedure (CFR, Title 34).

Findings of Non-Compliance, Required Actions, and Recommendations for Monitoring Topic 15

Complaint Procedure: Campagna Academy Charter School could not provide evidence of a complaint policy.

Required Action: Campagna Academy Charter School must submit a complaint procedure policy to the IDOE by September 1, with the response to this report.

Monitoring Topic 16: Compliance with equipment requirements

Background

IDOE interviewed the Program Administrator and the charter school accountant regarding equipment acquired with Title I, Part A funds.

Regulatory Requirement: Section 80.32(b)-(h) of the Education Department General Administrative Regulations (EDGAR) details the threshold requirements for the use, management and disposition of equipment acquired with federal funds by non-State grantees (such as school districts).

Areas of Compliance

Equipment/Technology Inventory List: Campagna Academy Charter School provided evidence of an equipment/technology inventory list that included the ten required components from EDGAR.

Findings of Non-Compliance, Required Actions, and Recommendations for Monitoring Topic 16

Labeling of supplies: Campagna Academy Charter School was not able to show that supplies at the school were appropriately labeled and stamped "Title I".

Required Action: Campagna Academy Charter School must ensure that all supplies, equipment and technology purchased with Title I funds are properly labeled and stamped "Title I". All equipment and technology purchased with Title I funds must also appear on the inventory list.

Disposition of Equipment Policy: Campagna Academy Charter School could not provide evidence of a Disposition of Equipment Policy.

Required Action: Campagna Academy Charter School must send a Disposition of Equipment Policy to the IDOE by September 1, with the response to this report. Campagna Academy Charter School must ensure the policy is being implemented.

Attachment A

School Parent Involvement Policy

Campagna Academy Charter School

School Parental Involvement Policy: Section 1118 (b) Each Title I school shall jointly develop with, and distribute to, parents of participating children a written parental involvement policy, agreed on by such parents, that shall describe the means for carrying out the following requirements listed below.

Requirements of School Parental Involvement Policy	Compliant
1. Convened an annual meeting at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I, Part A, and to explain the requirement of such and the right of the parents to be involved	No
2. Offered a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement	No
3. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy	No
4. Provide parents with: <ul style="list-style-type: none"> <input type="checkbox"/> Provide timely information about Title I programs <input type="checkbox"/> A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet <input type="checkbox"/> <u>If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible</u> 	No
5. (SWP schools) If the schoolwide program plan under section 1114(b)(2) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the LEA	N/A
6. Includes a School-Parent Compact (see checklist next page)	Yes
1. Build the schools' and parents' capacity for strong parental involvement by: <ul style="list-style-type: none"> <input type="checkbox"/> Providing assistance to parents of children served as appropriate, in understanding such topics as the State's academic content standards and student academic achievement standards, and how to monitor a child's progress and work with educators to improve the achievement of their children <input type="checkbox"/> Providing materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, to foster parental involvement <input type="checkbox"/> Coordinating and integrating parent involvement programs and activities with Head Start, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children <input type="checkbox"/> Educate educators with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school <input type="checkbox"/> Ensure that information related to school and parent programs, meetings, and other activities, are sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand <input type="checkbox"/> Other reasonable support for parental involvement activities as parents may request 	No

Attachment B

School – Parent Compact

Campagna Academy Charter School

School-Parent Compacts: As a component of the school-level parental involvement policy, each Title I school shall jointly develop with parents for all children served, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parent will build and develop a partnership to help children achieve the State's high standards. Such compact shall:

School-Parent Compact shall include:	Compliant
1. <u>Describe the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the state's student academic achievement standards, and the ways in which each parent will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time</u>	No- missing underlined components
2. Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum: <ul style="list-style-type: none"> <input type="checkbox"/> Parent-teacher conferences in elementary school, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement <input type="checkbox"/> Frequent reports to parents on their children's progress <input type="checkbox"/> Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities 	No

Attachment C

Sample SES Tracking Sheet

SAMPLE TRACKING SPREADSHEET

PROVIDER ABC @\$40.=\$1200.	30 sessions	Novem ber	Decem ber	Janu ary	Febru ary	Marc h	Apr il	Student's Total (out of \$1200)
J. Miller		\$200	\$320	\$280	\$320	\$80	\$0	\$1,200
L. Smith		\$0	\$320	\$320	\$280	\$280	\$0	\$1,200
T. Jones		\$160	\$200	\$160	\$80	\$0	\$0	\$600
C. Brown		\$200	\$200	\$160	\$160	\$160	\$160	\$1,040
Total per month		\$560	\$1,040	\$920	\$840	\$520	\$160	\$4,040
Total remaining in Provider's Contract (based on contracted amount of \$24,000):		\$23,440	\$22,400	\$21,480	\$20,640	\$20,120	\$19,960	\$19,960
Track Monthly:								
How much of each student's PPE has been expended (to ensure the LEA does not exceed a student's PPE).								
How much the LEA has expended for each provider (to ensure the LEA does not exceed the contracted amount for that provider).								
Number of students LEA approves a provider to tutor (to ensure the provider's total number of students doesn't exceed the contracted amount).								

Attachment D

School Improvement Plan

Campagna Academy Charter School

School Improvement Plan: According to Sec. 1116 (b) (3) (A) after identification as a school in improvement, each school identified as in improvement shall, not later than 3 months after being so identified, develop or revise a school plan in consultation with parents, school staff, the LEA, and outside experts, for approval by such LEA. The school plan shall cover a 2-year period and include:

Ten Components of School Improvement Plan*	Compliant
1. Strategies based on scientifically based research strategies to strengthen core academic subjects that addresses the specific academic issues that caused the school to be identified for school improvement	Not specific and subgroups not identified
2. Policies and practices concerning core academic subjects that have the greatest likelihood that all groups of students will meet the proficient level on the ISTEP+	Did not include practices
3. Assurance that the school will spend not less than 10% each year to provide high quality professional development that: <ul style="list-style-type: none"> <input type="checkbox"/> Directly address the academic achievement problem that caused the school to be identified <input type="checkbox"/> Meets NCLB's professional development requirements <input type="checkbox"/> Provides increased opportunity for participating in professional development 	Need more details
4. Specifies how professional development funds will be used to remove the school from improvement status	Yes
5. Annual measurable objectives for continuous and substantial progress by each group of students to meet proficient levels of achievement on the ISTEP+ (by 2013-2014)	No
6. Documentation that written notice about the identification of a school in improvement was provided to the parents of each student enrolled in the school in a language parents can understand.	No
7. Specifies the responsibilities of the school, the LEA, and the SEA including technical assistance to be provided	Yes
8. Strategies to promote effective parental involvement in the school	Need to include strategies
9. Activities before and after school, during summer, and during any extension of the school year	Yes
10. Incorporates a teacher-mentoring program (in addition to any the LEA might offer for new teachers)	Need to include more information

*Consolidated plans are encouraged and accepted.